

**Fremont Township Minutes
October 13, 2018**

The regular meeting for the Fremont Twp. Board of Trustees was held on October 11, 2018, at 7:00 p.m. at the Fremont Township Hall.

Board members present: H. Wymore, A. Holbrook, M. Blatt, J. Welke and C. Sherwin. Absent: None.

Guests: Carolyn Wymore, Cheryl Sherwin, Kim Vaughan, Angela Burnette (Twp. Auditor), Bill & Judy Raymond, Greg & Judy Eggert, Gail Prill, Ken Bragg, Wayne Nelson, Jennifer Leitzel, Ron Curell, Ida Barrons and Tyler Ireland.

MINUTES:

Motion made by J. Welke, seconded by C. Sherwin to approve the September 13, 2018, meeting minutes as presented – motion carried

BILLS:

Motion to pay the bills as presented made by M. Blatt, seconded by J. Welke – motion carried

ANGELA BURNETTE (ATBD):

Angela explained the township's audit report and how the township's finances look. She stated that the township has had a good year. She also explained to the Board about the minimum fund balance. She stated that the Township's Fund Balance as of March 31, 2018, is 120%. She stated that MTA states that a Township should have a minimum fund balance of 15%. Angela stated that it really comes down to what percentage the Township Board thinks would be a good fund balance. She also gave the Board a sample of a Fund Balance Policy that the Board can adopt. Angela stated that the Township has a healthy fund balance but there is some money that we can spend if necessary but cautioned the Board to not over spend.

PUBLIC COMMENTS:

A Resident noticed that there was a payment made to Muxlow Survey for \$1,000.00 and wondered if that was for the Blackmore Road Bridge and H. Wymore stated that it was. This same Resident also asked how the flagpole and flag project was going at the Cemetery and H. Wymore stated that it was completed.

KIM VAUGHAN (County Commissioner):

K. Vaughan stated that he just came from a meeting with DTE on a processing plant that wants to come into Tuscola County and DTE stated that they would get the electric that the plant needed and the processing plant found property in Gilford Twp. to build. It was discussed how the electric companies should not have the say of what businesses are allowed to come into townships. K. Vaughan also stated that the County Commissioners are talking about creating a land bank so they can make decisions on properties that have been taken over by the County due to back taxes. He also stated that he has been working with Indianfields Township and the City of Caro to discuss getting water lines for the new Caro Center building.

CLERK REPORT:

A. Holbrook recently met with a representative from the insurance company to do a risk assessment for the township. He found a couple of suggestions to correct and one of them was to label the water hydrants at the cemeteries as not intended for consumption unless we get the water tested. A. Holbrook stated that it would not cost much money to purchase the signs and have them installed. Motion made by H. Wymore, seconded by C. Sherwin to purchase the necessary signs for the hydrants at the cemeteries – motion carried.

TREASURER REPORT:

Treasurer balance was \$412,614.24 as of September 30, 2018. Motion to accept treasurer report made by J. Welke, seconded by H. Wymore – motion carried.

JOAN FACKLER (Township Assessor):

Joan stated that the 2019 audit has been moved up to 2018 so she is getting everything in order for that. She gave the Board Members copies of a proposed resolution needed to waive interest and penalty associated with not filing a property transfer affidavit. She also gave the Board Members copies of a policy she will be implementing regarding Personal Property Canvass to ensure ongoing compliance with STC compliance in supervising preparation of the assessment roll and also a property regarding exempt properties. Motion made by C. Sherwin, seconded by J. Welke to adopt the Resolution to Waive Interest and Penalty Associated with Not Filed Property Transfer Affidavits. Roll call vote: H. Wymore-yes, A. Holbrook-yes, C. Sherwin-yes, J. Welke-yes, M. Blatt-yes. Resolution adopted.

SUPERVISOR REPORT:

Cemetery Report – Received an estimate from the Cemetery Caretaker for removal of 2 trees for \$950.00.

Motion to approve the estimate for \$950.00 made by C. Sherwin, seconded by M. Blatt – motion carried.

Road Report – H. Wymore has submitted the permit application to DEQ for Evergreen Creek on Blackmore Road. C. Sherwin asked if for some reason the permit does not get approved or they ask for too many restrictions who would be responsible for the repairs in the road washes away. H. Wymore stated that he is unsure but it would probably be the Township and Road Commission. H. Wymore stated that he would let us know when he hears back from DEQ.

NEW BUSINESS:

H. Wymore stated that the Zoning Administrator has issued citations to two different properties but the property owners have failed to comply. H. Wymore stated that the next step would be to have the attorney write a letter.

H. Wymore made a motion to have the Zoning Administrator contact the attorney, seconded by M. Blatt – motion carried.

H. Wymore stated that C. Sherwin has located a new fire proof safe for the cemetery records for \$700 plus tax.

Motion made by H. Wymore, seconded by C. Sherwin to purchase the safe for up to \$900 – motion carried.

Meeting adjourned at 8:32 p.m.

All meetings are held the second Thursday of every month at the Fremont Township Hall located at 4850 Mertz Road (M-24) at 7:00 p.m. All public is welcome to attend.

Amy Holbrook, Fremont Township Clerk.